

Request for Subaward

PLEASE PRINT OR TYPE

Subawardee Sponsored Programs Contact		OSU Principal Investigator Information	
Institution Name:		RF Project No.:	
Sponsored Program Officer:		PI Name:	
Email Address:		PI Department:	
Address:		PI Address:	
		PI Email:	
Phone No.:	Fax No.:	Phone No.:	Fax No.:
Federal Tax ID:		Form Initiated by:	
Subawardee PI:		Phone No.:	

Conflict of Interest: - In selecting the above subawardee and by signing this form, the Principal Investigator certifies that to the best of his/her knowledge, neither the principals, directors, owners, employees, or business associates (including their respective family members) of the subawardee selected are employees of The Ohio State University and /or any agency of the State of Ohio. Such vendors are restricted from contracting with The Ohio State University Research Foundation, per OMB Circular A-110 and Section 2921.42 of the Ohio Revised Code.

Subaward Information

Subaward:			
New Period: Begin Date:	End Date:	Amount:	
Modification P.O. No.:	Amount this Action:	Cumulative Amount:	New End Date:
Prime Award Type: Grant Contract			
Subawardee Type:			
Educational Institution	Government Organization	Non-Profit Organization	For-Profit Organization
Is anticipated aggregate amount of the subaward expected to exceed \$25,000? Yes No Estimated Total:			
Does subaward include purchase of equipment? Yes No			
If yes, please specify who will have the equipment title: Subawardee OSURF			
A small business subcontracting plan is required of any subawardee if the subcontract amount is expected to exceed a total cost of \$500,000 for the entire period of performance. NOTE: Regardless of the dollar amount all EPA grants and contracts require a small business subcontracting plan, unless the subawardee is not a US entity.			
Is a small business subcontracting plan required from this subaward? Yes No			
Frequency of invoices from subawardee:			
Monthly Quarterly Semi-Annually Annually Other Explain:			
Budget: Attach an itemized budget suitable for inclusion with subaward and enough detailed cost elements to permit a cost/price analysis			
Scope of Work: Attach a complete scope of work for inclusion with subaward. The scope of work must be detailed enough for the PI to monitor work progress throughout the life of the subcontract. Include work item due dates as appropriate.			

