

### Cost Share Funding

Cost share funding is when the University is paying the employee's salary but the employee's time and effort is contributing to a sponsored research project.

Funds beginning with H (Hospital), 13XXXX (OSURF Operations) and 56XXXX through 99XXXX cannot be used for cost sharing. A Project value that begins with 6 or 7 must be entered.

**Example: 12/12 Month Regular Transferring Expenses to Cost Shared Funding**

Today's Date: 12/1  
 % of Cost Share Funding: 25%  
 Compensation Rate: \$1000  
 Period of Time to be Transferred 10/1-10/31 and 11/1-11/30  
 Project: 60000003

**JED ChartField at the time of the original expense:**

%	Release Time	Org	Fund	Account	Project	Program	User Defined
100		06280	011000	60033			

**Updated JED ChartField for on-going appointments:**

%	Release Time	Org	Fund	Account	Project	Program	User Defined
75		06280	011000	60033			
25		06280	011000	60033	60000003		

**PET to be Entered:**

Begin Date	End Date	Percentage Effort /Amount Calculated		Org	Fund	Account	Project	Program	User Defined
10/1	10/31	25% 250.00	From	06280	011000	60033			
			To	06280	011000	60033	60000003		

Begin Date	End Date	Percentage Effort /Amount Calculated		Org	Fund	Account	Project	Program	User Defined
11/1	11/30	25% 250.00	From	06280	011000	60033			
			To	06280	011000	60033	60000003		

**Example: 9/12 Month Regular Transferring Expenses to Cost Share Funding**

Today's Date: 12/1  
 % of Cost Share Funding: 20%  
 Compensation Rate: \$1000  
 Period of Time to be Transferred 9/1-9/30 and 10/1-10/31 and 11/1-11/30  
 Project: 710001

**JED ChartField at the time of the original expense:**

%	Release Time	Org	Fund	Account	Project	Program	User Defined
100		14250	011000	60022			

**Updated JED ChartField for on-going appointments:**

%	Release Time	Org	Fund	Account	Project	Program	User Defined
80		14250	011000	60022			
20		14250	011000	60022	710001		

**PET to be Entered:**

Begin Date	End Date	Percentage Effort /Amount Calculated		Org	Fund	Account	Project	Program	User Defined
9/1	9/30	20% 200.00*	From	14250	011000	60022			
			To	14250	011000	60022	710001		

Begin Date	End Date	Percentage Effort /Amount Calculated		Org	Fund	Account	Project	Program	User Defined
10/1	10/31	20% 200.00*	From	14250	011000	60022			
			To	14250	011000	60022	710001		

Begin Date	End Date	Percentage Effort /Amount Calculated		Org	Fund	Account	Project	Program	User Defined
11/1	11/30	20% 200.00*	From	14250	011000	60022			
			To	14250	011000	60022	710001		

\*Salary expenses for nine month faculty are calculated at 1/12<sup>th</sup> of the employee's annual rate on the Personnel Expenditure Transfer. This allows the calculation of the Time and Effort reporting to be accurate.

The fund 017001 was created specifically for tracking cost sharing adjustments for 9/12 faculty. It should **NOT** be used by the colleges/departments. The Research Foundation calculates the additional expense each month for the difference between 1/12<sup>th</sup> and 1/9<sup>th</sup> salary and submits a Journal in the month following the transfer. Since this PET covers three months, the total amount of the Journal Entry will be \$200.01.

**GL Journal Entry by Research Foundation:**

Amount		Org	Fund	Account	Project	Program	User Defined
200.01*	Debit	14250	017001	60022	710001		
	Credit	14250	017001	60022			